



**Diversity, Equity & Inclusion Advisory Committee
Zoom Online Meeting
Thursday, June 9, 2022
4:30 p.m. – Regular Meeting**

Location: Civic Hall (200 NE 2nd St, McMinnville OR 97128)

You may also join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/93562400538?pwd=ZTBFeXRKUkpEWTYOMWxkdKxrcVQ0UT09>

Meeting ID: 935 6240 0538

Zoom Password: 609454

Or you can call in and listen via Zoom: +1 253 215 8782 (US)

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Public Comments: If you wish to address the Diversity, Equity & Inclusion Advisory Committee on any item not on the agenda, you may respond as the Committee Chair calls for “Public Comment.” You may also submit written comment via email at any time up to 12:00 pm the day of the meeting to kylie.bayer@mcminnvilleoregon.gov, that email will be provided to Committee members and entered into the record at the meeting.

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1. CALL TO ORDER (Committee Chair Christine Bader) [4:30]
 2. APPROVAL OF MINUTES (Committee Chair Christine Bader) [4:31]
 - a. Exhibit 1 – April 14, 2022, Meeting Minutes
 3. PUBLIC COMMENT (Committee Chair Christine Bader) [4:32]
 - a. The Chair will announce that any interested audience members are invited to provide comments. The Chair will read comments emailed to the staff liaison and then invite any person participating via Zoom

Please submit requests for accommodations, including interpretation for people who are deaf or hard of hearing, at least 48 hours before the meeting to: Kylie Bayer, HR Manager (503) 434-7405.

to speak. The Chair may limit comments to 3 minutes per person for a total of 30 minutes.

4. DEPARTMENT HEAD INTRODUCTION (Jennifer Cuellar, Finance Director; Jason Carbajal, Court Supervisor) [4:35]
 - a. Discussion with Jennifer and Jason about how DEI relates to their work in the Finance Department and the Municipal Court.
 - b. Exhibit 2 – Municipal Court DEI Plan
5. COMMITTEE LEADERSHIP (Committee Chair, Christine Bader) [5:00]
 - a. New Co-Chairperson Structure
 - i. Exhibit 3 – DRAFT Ordinance No. 5117, An Ordinance Amending Section 2.35.040 of the McMinnville Municipal Code Specific to Officers: Chairperson/Vice-Chairperson
 - ii. Exhibit 4 – DEIAC Co-Chair Responsibilities
 - b. Promoting *ex officio* member Abby Thomas to full voting member
6. CITY COUNCIL UPDATE (Councilor Zack Geary) [5:15]
 - a. Ward 3 City Council Recruitment Update
 - b. Additional recent and upcoming agenda items
7. PUBLIC RECORDS/CORRESPONDENCE (Kylie Bayer) [5:25]
 - a. Exhibit 5 – Presentation slides
8. EQUITY LENS UPDATE (Committee Member Efrain Arredondo) [5:35]
9. OTHER BUSINESS (Committee Chair Christine Bader) [5:45]
 - a. DEI Training, next steps
 - b. Parks, Recreation, and Open Space Plan (PROS) Update (Susan Muir)
 - i. Exhibit 6 – Updated PROS Plan
 - ii. Exhibit 7 – Updated PROS Public Body Meeting Schedule
 - c. Staff Liaison Transition
10. Adjournment [6:00]

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